



Provider Access Policy

Authors	Mr Berridge
Applicable to	External providers
Ratified by	Full Governing Body
Valid from	February 2020
Review date	February 2024

Montsaye Academy: Provider Access Policy

Introduction

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purposes of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Student entitlement

Students in years 7-13 are entitled:

- To find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point.
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options evenings, assemblies and group discussions and taster events.
- To understand how to make applications for the full range of academic and technical courses.

Management of provider access requests







Procedure

Any provider wishing to request access should contact Mr Jon Berridge, Careers Leader

Telephone: 01536 418844; Email: jberridge@montsaye.northants.sch.uk

Opportunities for access

There are a variety of ways you could be involved with students at Montsaye Academy:

-  Giving talks / assemblies about FE options
-  Offering CV writing advice
-  Helping with mock interviews
-  Attending our careers fair
-  Informing students of local apprenticeship opportunities
-  College Taster Days
-  Open Days / Visits to your premises

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents. These happen across all Year Groups.

Please speak to our Careers Leader, Mr Jon Berridge, to identify the most suitable opportunity for you. The above is subject to change but gives an approximate outline. Other opportunities may be available during the year so please get in touch.

The school policy on safeguarding below:

<https://www.montsaye.northants.sch.uk/assets/Uploads/Safeguarding-Policy-Sep-2018-FINAL.pdf>

sets out the school's approach to allowing providers into school as visitors to talk to our students.

Premises and facilities

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature for display in the Careers section of the Library, which is managed by the Librarian, Mrs Mandy Lantz. The Resource Centre is available to all students at lunch and break times.

Approval and review

Approved [*Jan 2019*] by Governors

Next review: Jan 2020

Signed: Mrs Jill Moore - Chair of School Improvement Board

Signed: Mrs Meena Gabbi - Principal