Dear Parent/Carer,

Years 7 Tutor Evening Wednesday 12th October – Appointment Booking

Montsaye Form Tutor evening for Year 7 will be held in-person at Montsaye Academy on Wednesday 12th October from 3.30pm until 6.30pm. This evening is a valuable opportunity for you to meet your child's form tutor now that your child has had some time to settle in to the year.

The school has an easy to use online appointment booking system. This allows you to choose your own appointment times with teachers and you will receive an email confirming your appointments.

Appointment bookings can be made from 9.00am on Wednesday 5th October and will close at 12.00pm on Tuesday 11th October. Should you wish to make any changes after this date, please contact our main reception on 01536 418844.

Please visit https://montsaye.schoolcloud.co.uk/ to book your appointments. A short guide on how to add appointments is included with this letter, alternatively you can watch the following video: https://support.parentseveningsystem.co.uk/article/801-video-parents-how-to-attend-appointments-over-video-call.

To login, you will need the details to match with the information which we hold on our school records such as your full name, email address, your child's full name and date of birth. If your login fails, please email the data team to ensure that we hold the correct details: data@montsaye.northants.sch.uk.

Appointments are limited to 6 minutes each to allow for all parents to have the opportunity to speak to a tutor. You will need to attend your appointment slot at the allocated time.

Mrs George (Year 7 Progress Leader) will also be available on the evening for drop-in appointments.

There will be a parents' evening later in the year with all of your child's subject teachers where you will be able to discuss their progress this academic year in more detail. Please see the school calendar for dates.

Yours faithfully,

Mrs F George
Year 7 Progress Leader

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