

13 October 2021

Dear Parent/Carer,

PARENT GOVERNOR ELECTION

I am writing to you to invite you to stand for election as a parent governor, or for you to nominate another parent to do so. In our school we have provision for one parent governor, for which there is currently a vacancy.

The Local Governing Body, with the headteacher, has delegated responsibility for the running of the school. The Governing Body has three core strategic functions:

- ❖ Ensuring clarity of vision, ethos and strategic direction;
- ❖ Holding the headteacher to account for the educational performance of the school and its pupils; and
- ❖ Overseeing the financial performance of the school and making sure its money is well spent.

Governors need to have a keen interest in the school and be prepared to play an active part in the board of trustees'/local governing committee's work. In particular, we would welcome nominations of parents with previous experience of being a school governor and or with skills and experience in finance. Training is available for all local governors and there is an expectation governors attend free training provided by Pathfinder Schools.

This [sheet](#) summarises the circumstances under which someone cannot serve as a Governor. Nominations must be from parents, or individuals exercising parental responsibility, of a child at the school.

If you would like to stand for election please do so by completing the [Parent Governor Nomination Form](#) and return it to me at the school or email it to clerktogovernors@montsaye.northants.sch.uk no later than **Wednesday 10 November 2021**. You may also include a short personal statement to support your nomination, which should be no longer than 250 words. Self-nominations will be accepted but if you are nominating another parent, please seek their prior consent.

If there are more nominations than vacancies an election will be held by secret ballot. If that is necessary, details of the ballot procedure will be sent to all parents.

Yours faithfully,



Mrs Campbell
Returning Officer