

Montsaye Academy Key Dates 2023-24

TERM DATES

	Start	End
Term 1 (Autumn)	Training Days: Thursday 31 August and Friday 1 September Students start: Monday 4 September Y7,11,12 Tuesday 5 September all year groups	Friday 13 October 2023
Term 2 (Autumn)	Monday 30 October 2023	Tuesday 19 December 2023
Term 3 (Spring)	Bank Holiday: Monday 1 January 2024 Training Day: Tuesday 2 January 2024 Students start: Wednesday 3 January 2024	Friday 16 February 2024
Term 4 (Spring)	Monday 26 February 2024	Thursday 28 March 2024
Term 5 (Summer)	Monday 15 April 2024 Bank Holiday: Monday 6 May 2024	Friday 24 May 2024
Term 6 (Summer)	Monday 3 June 2024	Tuesday 23 July 2024

OPEN EVENTS 2023-24

Open Evening	Wednesday 11 October
Sixth Form Open Evening	Wednesday 15 November
Year 11 and 13 Aspirations/Tutor evening	Tuesday 31 October
Year 7,8,9,10 and 12 Tutor evening	Wednesday 1 November

SUBJECT PARENT EVENTS

Year 9 Parent Evening	Thursday 30 November
Year 10 Parent Evening	Thursday 7 December
Year 8 Parent Evening	Thursday 4 January
Year 11 Parent Evening	Thursday 18 January
Year 12 and 13 Parent Evening	Thursday 1 February
Year 7 Parent Evening	Thursday 18 April
Year 10 Parent Evening	Thursday 23 May

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2023/2024
Calendar
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DATA SNAPSHOTS

KS4/5	KS3
Monday 2 - 6 October: Y11/13	Monday 25 September: Y7 ERA
Monday 30 October- 8 November: Y10	Monday 30 October - 8 November: Y8/9
Monday 6 - 15 November: Y12	Monday 13 - 22 November: Y7
Monday 20 - 29 November: Y13	
Monday 4 - 13 December: Y11	
Monday 26 February - 6 March: Y10/13	
Monday 4- 13 March: Y12	Monday 4- 13 March: Y7/8/9
Monday 11 - 20 March: Y11	
Monday 20 May - 5 June: Y12	
Monday 8 - 17 July: Y10	Monday 24 June - 3 July: Y7/8/9

TRIAL EXAMS and ASSESSMENTS

Year 11/13 In class assessments	W/C 11 September
Year 7 Baseline assessments	W/C 18 September
Year 10 Assessment	W/C 9 October
Year 12 Assessment	W/C 30 October
Year 13 Trial 1 and Year 7 In class assessments	W/C 6 November
Year 11 Trial 1	W/C 20 November
Year 10 Trial 1 Year 13 Trial 2	W/C 5 February
Year 12 Trial 1	W/C 12 and 26 February
Year 11 Trial 2	W/C 26 February and 4 March
Year 12 Trials 2	W/C 7 May
Year 7 End of Year knowledge check Year 8/9 End of year assessments	W/C 17 June
Year 10 Trial 2	W/C 24 June

PROFESSIONAL LEARNING - ALL STAFF

Curriculum Planning Meetings (CPM) All staff	
Monday 18 September	Monday 25 March
Monday 20 November	Monday 22 April
Monday 11 December	Monday 13 May
Monday 8 January	Monday 10 June
Monday 22 January	Monday 24 June
Monday 11 March	Monday 15 July

Break out or Breakthrough (BB30) All staff	
Wednesday 6 September	Wednesday 24 January
Wednesday 15 November	Wednesday 13 March
	Wednesday 8 May

Pastoral Meetings	
Monday 11 September	Monday 4 March
Monday 30 October	Monday 29 April
Monday 5 February	Monday 17 June

Pedagogical Learning Groups (PLG) All staff	
Thursday 28 September	Thursday 15 February
Thursday 9 November	Wednesday 1 May
Wednesday 5 June	Thursday 4 July

DIRECTED TIME ALLOCATION FOR 2023-24

NATURE OF ACTIVITY	FREQUENCY & DURATION	TOTAL (HRS)
Directed Time on Site 8.25am – 3.05pm (not including lunch) Teaching commitments Tutoring Briefing (one a week) PPA time	190 days x 6 hours per day	1140 hours
Duties	1 hour per week x 38	38 hours
Curriculum Planning Meetings	12 sessions x 1 hour	12 hours
Professional Learning Time: BB (Breakout or Breakthrough)	5 sessions x 30 minutes	2.5 hours
Pedagogical Learning Group Meetings	6 sessions x 30 minutes	3 hours
Pastoral Meetings	6 sessions x 30 minutes	3 hours
Trust Twilight Training	3 sessions x 1 hour	3 hours
Training Teacher Days Five training days: Day 1 31 Aug, Day 2 1 Sept Day 3 2 Jan Day 4 (time used throughout the year) Day 5 (disaggregated)	5 days x 5 hours per day Not including lunch or breaks	25 hours
Open events: Open Evenings	Staff will take part the appropriate evenings	7 hours
Parent/Student Contact (3.30-6.30pm face to face) Year 9 Parent Evening Thurs 30 November Year 10 Parent Evening Thurs 7 December Year 8 Parent Evening Thurs 4 January Year 11 Parent Evening Thurs 18 January Year 12 and 13 Parent Evening Thurs 1 February Year 7 Parent Evening Thurs 18 April Year 10 Parent Evening Thurs 23 May	This includes the 30 mins between 3.00pm and 3:30pm	24.5 hours
Performance Review Cycle Commitment will vary depending on position in academy and number of teachers to “review/target set.”	6 hours	6 hours
Total	<u>Total 195 days</u>	<u>1264 Total hours</u>

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